

1. A <sup>union</sup> association of Secondary School-Masters under the name "The Association of Secondary School-Masters of Cyprus."

Aims of the Association.

2. The Association has as its aims <sup>(2)</sup> and purposes <sup>(1)</sup> to achieve by lawful means a) the improvement, ~~promote~~ <sup>the</sup> development and the raising of the standard of the Greek Community Secondary Schools of Cyprus and b) the amelioration in all respects of the position of the Secondary School Teacher in Society.

Members

3. All masters teaching in Secondary Schools are eligible for membership provided that they <sup>send a written</sup> apply in writing application to Secretary of the Association with a statement <sup>setting out</sup> of his qualifications, the Administrative Council reserving, under all circumstances, the right to ask for the submission of all relevant certificates. All persons running or <sup>in charge of</sup> directing a private school and working on their own account or participating <sup>in</sup> such enterprises.

4. Secondary School-masters <sup>for the purposes of this (Association) or Organisation</sup> are a) those who ~~are~~ possess <sup>university</sup> a degree of a University or of any other Educational Establishment of equal standing b) <sup>those who</sup> possess special certificates (Diplomas), which in the ~~of~~ judgment of the Ad. C., after a report from a <sup>special</sup> Commission set up for this purpose comprising qualified Masters of the same faculty, are considered satisfactory and c) those who have no <sup>univ</sup> degree or <sup>equivalent</sup> certificate diploma but who have completed a five year service up to the end of the 1978-9 School session in Greek Orth. Community Schools of Sec. Education.

## Rights & obligations of members

### 5. A Rights

a) Each member of the Association has <sup>the</sup> right to elect to or to be elected to offices of the Association provided that he has paid his subscription for the current session.

b) Each member has the right, at the General Meeting to bring up <sup>any</sup> questions <sup>relevant, with</sup> concerning the aims of the Association and, to set it out under A. D. B. of the Agenda, after having asked <sup>the Chairman for</sup> permission.

### B. Obligations

6. Members are obliged a) to conform with the provisions of the standing (present) constitution, with the decisions of the General Meetings and of the standing A. C. and in general to abstain from any <sup>kind</sup> ~~activity~~ act ~~has~~ injurious to the interests and the aims of the Association.

b) to contribute the fixed <sup>(a)</sup> subscription <sup>(1)</sup> to the Ass.

### Funds & Means (Sources of Income)

7. Sources of income are a) members' subscription b) (extraordinary <sup>other</sup>) contributions & donations

8. Each member is obliged <sup>members'</sup> subscription fee is 10/- per annum payable in two instalment, the first of which falls due during January and the second during June.

9. New members enrolled are obliged to pay the whole of the annual subscription fee at ~~the time~~ of his enrolment.

### Administration (Management)

Art. 10. a) The Association is governed by a Committee called herein after the Ex Council (E.C.)

b) The E.C. consists of seven members elected <sup>at</sup> ~~by~~ the General Meeting.

Art. 11. The E.C. is elected by secret ballot at the General Meeting (held during <sup>of the</sup> Christmas vacation as follows: A list of members is drawn up by the Secretary according <sup>from</sup> ~~to~~ the Association Registers which states the names of those members who have paid their annual subscription. The members are called up <sup>by the President</sup> in turn from the list to record their vote. The E.C. is responsible for ~~the~~ <sup>all</sup> ~~everything~~ <sup>matters</sup> ~~concerni~~ connected with the proper carrying out of the election and ~~of~~ the counting of the votes; <sup>then the names of</sup> those elected are announced immediately by the President.\*

Art. 12. Immediately after the election of the members of the E.C. the General Body is called upon to elect by secret ballot <sup>2</sup> the President and the Vice-President of the Association, from <sup>1</sup> among the ~~members~~ <sup>electd.</sup> of ~~such~~ elected members of the E.C. as provided for in Art. 11. On the same day the elected

~~Art. 13~~ President elected, or, in his unavoidable absence, the Vice President calls upon the ~~other~~ Members of the Council to elect ~~the~~ <sup>a</sup> Secretary and a Treasurer.

Art. 13. The life of the ~~each~~ ~~Ex~~ E.C. is one year.

Art. 14. The President E.C. meets ~~after~~ whenever the President thinks fit after written notice sent to each member by the President, five days before the <sup>fixed</sup> ~~meeting~~ <sup>date</sup> ~~given~~.

In extraordinary cases the President & ~~may~~ <sup>may</sup> call for <sup>invited</sup> a meeting of the E.C. in any manner he thinks more suitable.

Art. 15. A quorum of the E.C. is secured when 4 at least of its members are present. Decisions are taken <sup>after a</sup> ~~by~~ majority vote valid after a majority vote. In case of a tie equality (a tie) equal number <sup>of votes</sup> for and against the President has the casting vote.

### Duties and Work of the President

16. (a) The President <sup>AA the president</sup> shall call together the E.C. in accordance with article 14.

(b) The President shall call together the E.C. when at least 3 of the members of the E.C. ask <sup>him</sup> for same in writing

(c) He shall take the chair <sup>at the meetings of the E.C.</sup> and direct the <sup>its work</sup> ~~work~~ of the E.C. and <sup>at</sup> ~~at~~ the General Meetings

(d) He shall sign together with the Secretary ~~the~~ all correspondence and notices. (e) He

(f) may authorize payments up to the amount of £1. <sup>For</sup> all amounts ~~over~~ over £1 <sup>the P shall</sup> ~~the~~ <sup>the money</sup> shall seek the authorization of the E.C.

(g) The President & the Secretary together shall represent the Assoc in all matters concerning it.

17. If the President ~~shows~~ <sup>his duties</sup> neglects or violates or transgresses

his duties & right, and this is reported in writing <sup>to the Vice Pres</sup> by  
at least <sup>three</sup> of the members of the E.C. or by at least  
one third of the members of the Assoc, then the Vice Pres  
will call a meeting of the E.C. and before the <sup>Pres.</sup> defence has  
defended himself, ~~if~~ the E.C. finds the charge <sup>well-founded</sup> proved,  
then the Pres. is asked <sup>by the E.C.</sup> to tender his resignation: in  
case the Pres. refuses to conform with the request  
of the E.C., then the Vice Pres. shall bring the  
matter <sup>before</sup> an extraordinary meeting of the General Body,  
within <sup>15 days</sup> at the most; then the General Body <sup>confides</sup>  
the matter to a special committee of 5 members, which  
shall ~~express its verdict~~ <sup>decide upon</sup> the question give the  
final decision upon the matter.

### B. of the Secretary.

18. The Secretary shall draw up and keep the  
(a) minutes of the meetings of the E.C. & of the General  
Body, <sup>(b) records of all transactions</sup> and ~~all transactions~~ carried on by  
them <sup>(c) ~~the registers of members.~~</sup> ~~(d) the registers of members.~~ <sup>(e) The secretary</sup>  
also shall undertake all correspondence of the Assoc  
and he signs together with the Pres. all documents  
issued.

### (C) of the Treasurer.

19. The Treasurer <sup>(a) ~~is~~ <sup>efforts has to</sup> ~~be~~ <sup>responsible</sup> for the</sup> collection of all  
<sup>revenue</sup> <sup>income</sup> <sup>(b) issues</sup> ~~issuing~~ the receipts for all money received  
and (c) keeps the bank books. (d) Is personally responsible

for all money collected him. (e). He shall make no payment without <sup>the</sup> requisite order from the Pres. (f). He shall not keep <sup>petty</sup> cash amounting to ~~over~~ <sup>exceeding</sup> £2, but deposits ~~any~~ the balance surplus in one of the banks of the bypno, and withdraws money only <sup>on</sup> ~~or~~ presentation at the bank of an order signed by himself and the President.

### Duties and Functions of the E.C.

20. ~~all~~ A member who is absent ~~o~~ from two meetings of the E.C., without good reason, is deposed of his office, and his place is taken by the first on list of the unsuccessful candidates at the previous election. In the same manner is filled any vacancy which occurs in the E.C. in case, however, of two candidates having had the same number of votes then the choice is made between the two by lot.

21. In <sup>the</sup> ~~case~~ <sup>in the event of</sup> when ~~if~~ four or more members of the E.C. resign then the whole of the E.C. has to resign, after a general meeting of ~~the~~ is convened to elect officers, in accordance with Article 23.

22. ~~All~~ <sup>travelling</sup> ~~legitimate~~ expenses incurred by members of the E.C. shall be met from the funds of the Assocn.

The E.C. ~~is~~ has the power to spend for the

needs of the Assocn <sup>up to</sup> any amount not exceeding  
the ~~balance in hand~~ <sup>balance in hand</sup>. Should no circumstance  
has it the power to contract a loan, <sup>except</sup> ~~unless~~ after  
authorisation from the <sup>meeting</sup> General body, convened  
for this special purpose.

### General Meetings.

23. General meetings of the body are (a) Ordinary, (b)  
Extraordinary. Ordinary meetings are held  
twice a year, one during the Xmas vac and  
the other during the Easter vac. The Extraordinary  
meetings are convened by the President  
when requested to do so by 4/5 at least of  
the members of the E.C or by the one third  
of the members of the Assocn. <sup>notice of the</sup> ~~for convening of such~~  
~~Extraordinary~~ meetings of the General body, as  
well as <sup>the</sup> agenda of the meeting, is given in the  
press by the President at least 10 days before  
the day appointed.

24. At the Christmas General Meeting the President  
gives an account of the year's work of his year in office.  
The report of the auditors is read and elections  
of officers shall take place.

At the 2nd <sup>General</sup> meeting purely educational surveys

Decisions are arrived at at <sup>the</sup> 61.  
General meetings on a majority vote <sup>of the</sup> 31 30 1/2  
of the members present.

are discussed and this meeting then takes the form of an Educatl Council.

25. ~~The~~ <sup>a</sup> quorum ~~necessary~~ is secured when at least one half of the members <sup>are</sup> present.

26. If there is no quorum at a general meeting then the general meeting forms a quorum three hours after the appointed hour no matter how many members are present.

### Auditing of Accounts.

27. (a). The <sup>cash</sup> books of the Assoc are audited once a year by a committee of two <sup>members</sup> other than the members of the E.C. elected by the general body at the Christmas meeting.

(b). The auditors audit the <sup>cash</sup> books and draw up a balance sheet which they put before the general body at the Christmas meeting.

(c). The auditors examine also all financial proceedings in the minute books, and also the <sup>all</sup> property of the Assoc.

### General Regulations—

28. The registered office of the Assoc will be



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schemate at the office of the Headmaster of Kumbhgarh

29. The Assoc has as <sup>a round</sup> ~~its~~ seal <sup>with</sup> ~~on~~ which <sup>bears</sup> ~~has~~ an owl in the middle and <sup>with</sup> ~~has~~ the inscription "By <sup>proposed</sup> Association of Secondary School. made, 1939"

30. The Assoc is dissolved when the membership ~~diminishes to 20~~ reaches below <sup>20</sup> ~~20~~. Its property and its funds are <sup>devoted</sup> ~~disposed of~~ <sup>allocated</sup> by the F.C. to educational purposes and the seal is destroyed in the presence of the remaining members.

31. ~~With regard to~~ any question <sup>on</sup> not provided for in these regulations the F.C. decides except in the event that such matters contravene the spirit of these regulations in which case the general body <sup>expresses</sup> ~~gives~~ its opinion.

32. The present constitution can be modified as a whole or in part at the <sup>next</sup> ~~the~~ General Meeting.

33. (22). The funds of the Assoc may be used (a) for the acquisition of educational books, magazines etc.

(b). ~~to~~ <sup>for the</sup> aid of any member suffering unmeritedly, after their application for assistance to the E.C.

(c). General expenses for writing material, postage, printing, and travelling expenses of all members of the E.C.

24. All members of the Assoc have the right to inspect the registers and books of the Assoc.

35. A copy of this present constitution is distributed gratis to each member of the Assoc, and it is on sale at 3p. to non-members.